

RCL/CBA/KDE

20 March 2019

Dear Parents and Carers

Re: Plume College Prom

Venue: Five Lakes, Colchester

Date: Wednesday, 19 June 2019

I am pleased to be able to confirm arrangements for our forthcoming College Prom which is taking place at Five Lakes, Colchester on **Wednesday, 19 June at 7.00 pm until 11:00 pm.**

Five Lakes provides its own security staff and they, along with teaching staff, will be supervising entry to the hotel and ensuring that the young people can celebrate and enjoy themselves in a safe and secure environment. The event organisers have stated that any student who wishes to purchase alcohol from the bar will need to provide either their **driving license** or **passport** to confirm their date of birth. Photocopies of these documents or any other identification will not be accepted by the Five Lakes.

Students are reminded that the College Prom is an event which has been organised by the academy and therefore students will be expected to conduct themselves with the utmost respect, dignity and integrity so the event can be enjoyed by all involved. In the interest of health and safety, the academy kindly requests that students who consume alcohol do so in a controlled and mature manner. Students will not be permitted entry into the venue if College staff deem that they are already intoxicated (i.e. alcohol or drugs). Excessive drinking which results in anti-social behaviour will not be tolerated and in this unlikely event, parents will be contacted and asked to collect their son/daughter from the venue or with parental consent, students will be placed in a taxi and sent home. Plume Academy students will also be responsible for the conduct of their guests. In the event that a guest drinks alcohol to excess and/or behaves inappropriately, parents will be contacted and both the Year 13 student and their guest will be placed in a taxi and sent home.

Students are reminded that all Parental Consent forms (PC1s), including one for their guest, must be collected, completed and returned to Mrs Demes by **Monday 13 May 2019**. In the interest of health and safety, PC1s are a compulsory prerequisite to attending this event.

Once again, we expect this to be a very successful and enjoyable Prom which will hopefully provide students with an opportunity to celebrate their time at Plume College with their peers and their teachers. The Student Leadership Team have requested that final payment is made to Mrs Demes as soon as possible and if you have any questions about this event, please do not hesitate to contact Mrs Demes or Mrs Pipe.

Yours sincerely,



Mrs R Clark
Assistant Vice Principal



Mr C Barton
Head of Year 12 and Year 13