



**TECHNICAL EDUCATION PROVIDERS ACCESS
POLICY**

Approved by Trustees: March 2018

Next Review Due: March 2000

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Technical Education Providers Access to Plume Academy

1. Introduction

This policy statement sets out Plume Academy's arrangements for managing the access of providers to students at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

2. Student entitlement

All students in years 8-13 are entitled

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships-through options events, assemblies and group discussions and taster events and to understand how to make applications for the full range of academic and technical courses.

3. Management of provider access requests

A provider wishing to request access should contact Mr Brian Collen, careers lead on 01621 854681 or B.Collen@plume.essex.sch.uk

4. Opportunities for access

A number of events integrated into the academy's careers programme will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers

	Autumn Term	Spring Term	Summer Term
Year 8	<ul style="list-style-type: none"> • Life skills-assembly and tutor group opportunities • Lunchtime drop in at the LAIC • Careers Fair 	<ul style="list-style-type: none"> • Life skills-assembly and tutor group opportunities • Lunchtime drop in at the LAIC 	<ul style="list-style-type: none"> • Life skills-assembly and tutor group opportunities • Lunchtime drop in at the LAIC • STEM events
Year 9	<ul style="list-style-type: none"> • STEM events • Aim High events • Careers Fair 	<ul style="list-style-type: none"> • KS4 options events • University talks 	<ul style="list-style-type: none"> • STEM events • Aim High events
Year 10	<ul style="list-style-type: none"> • Life skills-assembly and tutor group opportunities • Careers Fair • Work experience 	<ul style="list-style-type: none"> • Life skills-work experience • Preparation sessions • STEM events 	<ul style="list-style-type: none"> • Work experience and preparation sessions
Year 11	<ul style="list-style-type: none"> • Life skills-assembly on opportunities at 16 • Post-16 evening • Lunchtime drop ins • Post 16 talks/workshops • Careers Fair 	<ul style="list-style-type: none"> • Post-16 taster sessions • Apprenticeship talks • Lunchtime drop ins • Post 16 talks/workshops • Apprenticeships event 	
Year 12	<ul style="list-style-type: none"> • Higher Education Fair • Post-18 assembly-apprenticeships • Post 18 talks/workshops • Careers Fair 	<ul style="list-style-type: none"> • Small group sessions and workshops: Plume iFuture • Education, training and employment options • Apprenticeship event 	<ul style="list-style-type: none"> • Small group sessions and workshops: Plume iFuture education, training and employment options • Work shadowing • Employability skills • Event/mock interviews
Year 13	<ul style="list-style-type: none"> • Workshops-HE and higher apprenticeship applications • Plume iFuture • Employability skills workshops • Careers Fair 	<ul style="list-style-type: none"> • Small group sessions and workshops • Future education, training and employment options • Apprenticeship event 	

Please speak to our careers lead to identify the most suitable opportunity for you. We welcome the opportunity to engage with local employers and can invite them to take part in our iFuture programme.

5. Premises and facilities

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. Plume Academy will also make available alternative venues and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the career lead or appropriate staff. All visitors to the academy will be expected to comply with our safeguarding procedures-further information on request.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the careers resource centre and/or our libraries. The careers centre is staffed by our independent careers advisor two days per week and the libraries are open to students at lunch and break times.

Approval and review

Signed:

Name: Chair of Trustees

Signed:

Name: Principal