



BOARD OF TRUSTEES

INFORMAL MONITORING FRAMEWORK

Visits to be arranged through the appropriate SLT lead:

QTLA	Ruth Crang
BWPD	Carl Wakefield
SEND	Ruth Crang
College	Ruth Clark
Leadership & Management	Carl Wakefield

Objectives of informal visits

- To observe 'typicality' for example of student engagement and behaviour, break times and movement around the sites, feedback in student books, student engagement in learning
- To understand how students feel about the Academy and the opportunities available
- To observe how well Discipline with Dignity and the promotion of British Values are embedded
- To meet staff as appropriate for a brief update or discussion – 10 mins max

Using the Faculty Raising Achievement Plans or the KIP Good or Outstanding judgements identify specific evidence bullet point(s) to be the focus of the informal below or state other focus of the visit e.g. Meeting student leaders

Academic year:	Term: Autumn/Spring/Summer
Trustees	SLT or staff
Focus of the visit Faculty RAP KIP	
Briefly describe the nature of your visit – year group(s) , faculties, classes, break/lunch time, staff General comments and observations	

Agreed areas to follow up

Signed (Trustee):Date:.....

Signed off by (SLT member):.....Date:.....