

Job Description

Job title: Second in Mathematics	
<p>Main purpose of job:</p> <p>The emphasis will be on promoting effective teaching and learning, securing good or better outcomes, helping to lead, manage and develop a specific area of the curriculum and working to enhance the teaching practice of other teachers within the faculty.</p> <p>The current Academy Teachers' Pay and Conditions Document and the DfE Teachers' Standards apply to the professional duties of all teachers in all teaching posts.</p>	
Faculty: Mathematics	Location: Plume Academy
Position reports to: Faculty Leader of Mathematics	Position is responsible for: Supervisory responsibilities as directed by the Faculty Leader
Length of contract: Permanent, term time plus INSET.	Salary: Main – Upper Pay Scale Plus TLR1A £8,291 per annum.

Main Duties
<p>Main Duties:</p> <p>Quality of Learning</p> <ul style="list-style-type: none"> • work collaboratively within the faculty to establish consistent high-quality teaching and learning in line with curriculum provision and faculty core principles • monitor and evaluate the quality of teaching and learning and provide effective feedback and support, to further improve outcomes for students • support the Faculty Leader in establishing targets and monitoring student achievement • support the Faculty Leader in monitoring, managing and supporting Key Stage Co-ordinators to ensure curriculum planning is effective, coherent and meets the needs of our students • develop the use of new technologies to support effective learning • ensure that school curriculum policies are enacted within the faculty

Other Activities

- responsible for the co-curricular offer in mathematics
- actively lead and contribute to whole school development of STEM
- acting in conjunction with the Faculty Leader as the second stage in the discipline and support structure for students.
- support communication and engagement with all stakeholders of Plume Academy

Ethos and Environment

- ensuring that the environment and learning resources are stimulating and of the highest standard
- ensuring a consistent ethos in line with The Plume Academy Code of Practice
- ensuring that high standards of behaviour are expected and achieved
- maintaining health and safety procedures

Staff Development, Resources and Capitation

- act as a role model in engaging with continuous professional development and latest pedagogical research
- actively engage in wider professional development of self and others through local, and national organisations where appropriate
- organise CPD and chairing faculty meetings when requested to do so
- contribute to the writing of the Faculty Development Plan in line with the Academy Achievement Plan, and take responsibility for key aspects as outlined by the Faculty Leader
- support the development of ITE through mentoring and liaison with providers
- work alongside the Faculty Leader in deciding the allocation of all resources; human and physical, within the faculty
- work alongside the Faculty Leader in maintaining overall accounts of capitation and ensuring best value
- support, advise and provide opportunities for individuals in the faculty to further their personal development

Teaching

- be a model of excellent practice, maintaining a clear focus on outstanding delivery to learners ensuring a centre of best practice and excellence.
- support colleagues' quality of teaching through collaborative planning and providing coaching
- to be met in accordance with the provisions of the Academy Teachers' Pay and Conditions Document and within the range of teachers' duties set out in that document and the professional standards for teachers.

Whole Academy

- contribute to extra-curricular activities
- participate in whole academy planning and development through working parties and groups

General

- participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager
- comply with individual responsibilities, in accordance with the role, for health and safety in the workplace.
- ensure that all duties and services provided are in accordance with the Academy's Equal Opportunities Policy

The Trustees of Plume Academy remain fully committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.

Last updated: February 2021 **Date of next review:** Annually in line with the PMR process.

Person specification form

Job Title: Second in Mathematics

Department: Mathematics

Factor	Essential?	Desirable?
Qualifications	<ul style="list-style-type: none"> degree level educated Qualified Teacher Status 	Evidence of further study beyond first degree
Relevant experience / Skills	<ul style="list-style-type: none"> successful teaching across Key Stages 3 and 4 understanding of curriculum issues a proven record of excellence in the classroom involvement in recent professional development commitment to the use of a variety of methods to enhance learning knowledge and understanding of whole academy issues an ability to interpret data an understanding of the Ofsted framework for evaluating teaching and learning a vision for and commitment to the delivery of the subject at Key Stages 3, 4 and 5 a genuine commitment to students and high expectations for their progress and welfare a commitment to the pursuit of high standards in all aspects of the life and work of the academy a personal presence and confidence; warmth and sensitivity an openness and sensitivity to staff, students and parents/carers a commitment to working proactively with students, parents/carers, trustees and other partners in the learning process a commitment to recognising and valuing the achievements of all members of the Academy community a proven ability to work as a team member a commitment to equality of opportunity 	<p>Experience of teaching across all key stages</p> <p>Completion of further development courses such as those offered by examination boards.</p> <p>Knowledge of appropriate opportunities at and beyond Key Stage 5</p> <p>An ability to promote the academy through contact with parents, the media and the local community</p> <p>Experience of monitoring classroom practice</p> <p>A willingness to participate in extra-curricular activities</p>
Aptitude and abilities	<ul style="list-style-type: none"> able to communicate effectively, both orally and in writing able to build and maintain effective relationships at all levels that encourage collaborative working strong planning and organisational skills including the ability to prioritise, multi task and meet deadlines proficient in Microsoft Office (Word/Excel spreadsheets) 	An ability to offer a second subject.
Personal attributes	<ul style="list-style-type: none"> sense of humour loyalty and discretion. 	
Disposition	<ul style="list-style-type: none"> open communicator. welcoming disposition. 	

Last updated: January 2021

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