

## Job Description

**Job title:** Classroom Teacher

### Main purpose of job:

The core purpose of the Classroom Teacher is to provide professional leadership to students in a subject area and to secure high quality teaching, high standards of learning and achievement for all students, and to contribute towards the effective use of resources.

The current School Teachers' Pay and Conditions Document and the DfE Teachers' Standards apply to the professional duties of all teachers in all teaching posts.

**Department:** Mathematics

**Location:** Plume Academy

**Position reports to:** Faculty Leader of Mathematics

**Position is responsible for:** Classroom Teaching

**Length of contract:** Pemanent, term time plus inset or Fixed Term

**Salary:** Main – Upper Payscale, NQT's welcome to apply

## Main duties

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The major responsibilities will be:

### Quality of Learning

- Ensuring that their lessons are planned in accordance with the schemes of work for each course
- Ensuring that they are aware of the prior learning and special needs of their students
- Ensuring that they set high expectations for the achievement and behaviour of their students
- Ensuring that Academy curriculum policies for marking, assessment, setting, target setting, recording and reporting are enacted
- Ensuring that progression and continuity is achieved across the key stage and between the key stages

## **Ethos and Environment**

- Dealing appropriately in the first instance, with behavioural issues in the classroom, seeking support where necessary in line with the academy's behaviour management policy
- Ensuring a consistent ethos in line with the Plume Academy Code of Practice
- Ensuring that the quality of appearance and order of their teaching area is of a high standard
- Adhering to health and safety procedures

## **Staff Development**

- Participating in staff development activities
- Taking opportunities to develop their own skills and understanding in relation to their role

## **Other Activities**

- Promoting the general progress and well-being of individual students and of any class assigned
- Communication and consultation with parents of students in line with academy policy
- Participating in meetings arranged for any of the purposes described above

## **Whole School**

- Contributing to extra-curricular activities
- Participating in whole academy planning and developments through working parties and groups

## **General**

- To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager
- To comply with individual responsibilities, in accordance with the role, for health and safety in the workplace.
- Ensure that all duties and services provided are in accordance with the Academy's Equal Opportunities Policy.

**The Trustees of Plume Academy remain fully committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment.**

**Last updated:** October 2020

**Date of next review:** Annually in line with the PMR process.

## Person specification form

**Job Title:** Classroom Teacher

**Department:** Mathematics

Factor	Essential?	Desirable?
<b>Qualifications</b>	Degree level educated Qualified Teacher Status	
<b>Relevant experience / Skills</b>	<ul style="list-style-type: none"> <li>• A genuine commitment to students and high expectations for their progress and welfare</li> <li>• A commitment to the pursuit of high standards in all aspects of the life and work of the academy</li> <li>• A personal presence and confidence; warmth and sensitivity</li> <li>• An openness and sensitivity to staff, students and parents/carers</li> <li>• A commitment to working proactively with students, parents/carers, trustees and other partners in the learning process</li> <li>• A commitment to recognising and valuing the achievements of all members of the academy community</li> <li>• A proven ability to work as a team member</li> <li>• A commitment to equality of opportunity</li> </ul>	
<b>Aptitude and abilities</b>	<ul style="list-style-type: none"> <li>• Able to communicate effectively, both orally and in writing</li> <li>• Able to build and maintain effective relationships at all levels that encourage collaborative working</li> <li>• Strong planning and organisational skills including the ability to prioritise, multi task and meet deadlines</li> <li>• Proficient in Microsoft Office (word/excel spreadsheets)</li> </ul>	
<b>Personal attributes</b>	Ability to communicate at all levels. Sense of humour Loyalty and discretion.	
<b>Disposition</b>	Open communicator. Welcoming disposition.	

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