

CBA/CWA/SMC

3 November 2021

Dear Parents and Carers

**Re: Food Bank Donations for Local Families at Christmas**

I hope that my correspondence finds you in good spirits and in good health for the second half of the Autumn term leading into the festive period.

I would like to make two requests whilst also briefly clarifying with you my new role in the academy. Many of you will know me in my former position as Head of Year 12 and 13, however, from the start of the Autumn term, I am now the Whole Academy Lead for Marketing, Media Communications and Community Engagement.

Many of you have great contacts both locally and further afield, often suggesting excellent ideas as to how we can get involved as an academy with particular projects and initiatives. Therefore, my first request is to ask you not to hesitate in contacting me directly to discuss any proposals you may wish to share, and I would be genuinely delighted to hear from you.

My second request involves working alongside the local retailer Tesco to collect long-life food items to be distributed to families within our local community who need assistance during these very challenging times. Therefore, as we start the winter months, in support of Tesco, as an academy, we would like to collect the following items:

Donation list suggestions include:

Tinned meat/fish  
Tinned fruit and puddings  
Tinned vegetables  
UHT milk  
Cooking sauces, pasta, soups, and dried goods  
Personal care products such as toothpaste, soap, and other similar products

These items will be collected directly by us between **Wednesday 17 and Friday 19 November 2021** at a central collection point just outside the main reception areas of both of our campuses.

All donations we make will be topped up by Tesco, and the two Tesco charity partners, Fareshare and The Trussell Trust, will assist with the distribution of the donations we receive from members of the Plume Family.

I like to take this opportunity to thank you in advance of any kind support you are able to provide in relation to any donations you are able to make.

Yours sincerely



Mr C Barton  
Whole Academy Lead for Marketing,  
Media Communications and  
Community Engagement