PLUME
Maldon's Community Academy

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21 January 2021

Dear Parents and Carers

Re: Parent Voice Meeting

As you are aware, the academy is very limited in welcoming visitors to the academy due to the Covid-19 restrictions and the academy's related whole academy risk assessment.

We would therefore welcome you to join a virtual Parent Voice meeting at 7.00 pm until 8.30 pm on Wednesday 10 February via your child's Microsoft Teams account in order to hold the meeting securely on the academy's platform.

We are inviting you to submit questions in advance to Mr Baster and Mrs Clark via Mrs Redmond, via clerk-trustee@plume.essex.sch.uk by Wednesday 3 February at 12 noon in order to enable us to manage the meeting in an orderly manner or to be able to provide an answer individually if more appropriate. Please advise Mrs Redmond if you would like to receive an invitation to join the meeting.

Please note that Parent Voice can be a large forum, and, as such, it is not a suitable place to raise issues that are personal to your child. Such concerns should be addressed to your child's tutor or Assistant Year Leader as soon as is it reasonably practicable to do so, to ensure confidentiality and speed of response.

We very much hope that many parents and carers will be able to join us at this forthcoming event.

Yours sincerely

Mr Baster and Mrs Clark
Joint Interim Heads of Academy